



OFFICIAL HOTEL RESERVATION FORM

Conference Dates: **November 15-20, 2015**

Exhibition Dates: **November 16-19, 2015**

CONTACT INFORMATION

Reservation Deadline: October 17, 2015

| | | | |
|---|--------|------|----------|
| Name: | | | |
| Company: | | | |
| Address: | | | |
| City: | State: | Zip: | Country: |
| Phone: | Fax: | | |
| Email (required to receive confirmation): | | | |

HOTEL SELECTION: Please list 4 choices in order of preference. See separate "Official Hotel List & Map".

Requests will be honored on a first-come, first-served, space available basis. Submit your request as soon as possible for the best opportunity of receiving your hotel choice.

| | |
|----|----|
| 1. | 2. |
| 3. | 4. |

ROOM INFORMATION

Arrival Date: _____ Departure Date: _____

List names of all room occupants: 1. _____ 2. _____
 3. _____ 4. _____

Room Type: Single Double (1 bed) Double (2 beds) Triple Quad
 Check here if you have a disability requiring special services Non-Smoking Smoking

Special Requests: _____

IMPORTANT INFORMATION

CANCELLATION: Reservations can be modified or cancelled without penalty before October 16, 2015. After this date and up to 72 hours prior to arrival, cancellations will be subject to a \$125 penalty. Any cancellations within 72 hours of arrival date are subject to one night's room and tax penalty at your confirmed hotel. Do not contact the hotels directly until after November 4, 2015.

DEPOSIT: All reservation requests must be accompanied by a credit card guarantee or check in the amount equaling a deposit for one night's room and tax for each room reserved. Tax is currently 15% (subject to change). Forms received without a valid guarantee/deposit will not be processed. Your hotel reserves the right to charge this card a deposit for one night's room and tax for each room reserved on or after October 16, 2015. This credit card must be valid through November 2015.

Amex MasterCard Visa Discover Check payable to Orchid Event Solutions Check # _____

Card #: _____ Exp. Date: _____

Name: _____ Signature: _____

Return completed form to Orchid Event Solutions:

Mail:
 175 S. West Temple, Suite 30
 Salt Lake City, UT 84101

Email: help@orchideventsolutions.com

Fax: 801-355-0250

Questions:

(888) 665-1371 US Toll-free
 (801) 505-5264 International
 7:00 am – 6:00 pm MST, Mon–Fri



OFFICIAL HOTEL LIST & MAP

| HOTELS | Single | Double |
|--|---------------|--------|
| AT&T Conference Center | \$211 | \$211 |
| Courtyard by Marriott Austin | \$199 | \$199 |
| Doubletree Suites by Hilton Austin | \$199 | \$199 |
| Driskill – Vintage / Cityscape | \$259 / \$299 | |
| Embassy Suites Austin Downtown/Town Lake | \$169 | \$169 |
| Four Seasons - City/Lake View | \$259 / \$279 | |
| Hampton Inn & Suites Downtown | \$199 | \$199 |
| Hilton Austin | \$239 | \$239 |
| Hilton Garden Inn Austin | \$179 | \$179 |
| Hyatt Place Austin Downtown | \$209 | \$209 |
| Hyatt Regency Austin | \$209 | \$209 |
| InterContinental Stephen F. Austin | \$226 | \$226 |
| JW Marriott Austin | \$239 | \$239 |
| Austin Marriott South | \$199 | \$199 |
| Omni Austin Hotel Downtown | \$209 | \$209 |
| Omni Austin Hotel Southpark | \$169 | \$169 |
| Radisson Hotel & Suites Austin Downtown | \$171 / \$181 | |
| Residence Inn by Marriott Austin | \$209 | \$209 |
| Sheraton Austin at the Capitol | \$189 | \$189 |
| Westin Austin Downtown | \$249 | \$249 |
| Hotel Van Zandt (Kimpton) | \$239 | \$239 |
| LaQuinta Capitol Austin | \$139 | \$139 |
| Wyndham Garden Inn | \$109 | \$109 |

